

GOVERNMENT OF WEST BENGAL
OFFICE OF THE DISTRICT MAGISTRATE, COOCH BEHAR
(SOCIAL WELFARE SECTION)

NOTICE

Advertisement No: SW/551/I-296

Date : 13 /12/2024

Online Applications are invited from interested and eligible candidates for engagement to various Posts for (1) Government Run Specialized Adoption Agency (G-SAA), Cooch Behar, (2) Sahid Bandana Smriti Balika Abas , Cooch Behar District on Contractual Basis. Last date for submission of online applications is 04.01.2025 up to 05: 00 p.m.

For details, visit: www.coochbehar.gov.in or contact District Social Welfare Section, Cooch Behar.

sd/-
Addl. District Magistrate (Dev).
Cooch Behar

Memo. No- SW/ 551 /I-296 Dated: 13 .12.2024

Copy forwarded for information and wide publicity to the District Information & Cultural Officer, Cooch Behar with a request to arrange to publish the above advertisement in widely circulated in the State in 01 (One) English News Paper and 1 (one) Bengali News Paper on 14.12.2024 and send the bill along with published copy of News Papers to this office in due course.

Ranjit
District Social Welfare Officer
Cooch Behar

Memo. No- SW/ 551 /I(28) /I-296 Dated: 13 .12.2024

Copy along with the vacancy details forwarded for information and wide publicity to:

1. The Special Secretary to the Govt. Of West Bengal, Department of WCD & SW, with the request to kindly arrange for publication of the extract of the Notice in the Departmental Website.
2. The Director, Directorate of Child Rights and Trafficking, Govt. of West Bengal.
3. The Chief Medical Officer of Health, Cooch Behar.
4. The Secretary, District Legal Services Authority, Cooch Behar.
- 5.-09. Sub- Divisional Officer, Cooch Behar /Dinhata/ Tufanganj/Mathabhanga/ Mekhliganj;
- 10-21. Block Development Officer, Cooch Behar -I/Cooch Behar-II/Dinhata-I/ Dinhata-II/Mathabhanga-I/Mathabhanga-II/Tufanganj-I/Tufanganj-II/Sitai/Sitalkuchi/ Mekhliganj / Haldibari.
22. District Informatics Officer, NIC, Cooch Behar with a request to upload the Advertisement Notice, Vacancy Details & link for online applications into the Website (www.coochbehar.gov.in).
23. Superintendent, Sahid Bandana Smriti Balika Abas, Cooch Behar.
24. The District Employment Officer, Cooch Behar
25. C.A to the District Magistrate, Cooch Behar;
26. C.A to the Addl. District Magistrate (Dev.), Cooch Behar.

Ranjit
District Social Welfare Officer
Cooch Behar

NOTICE FOR RECRUITMENT TO VARIOUS POSTS AT SAHID BANDANA SMRITI BALIKA ABAS AND GOVERNMENT RUN SPECIALISED ADOPTION AGENCY (G-SAA) IN COOCHBEHAR DISTRICT ON CONTRACT BASIS

Advertisement No.: SW/551/I-296, Dated: 13/12/2024

(A) Post & Vacancy Details of Sahid Bandana Smriti Balika Abas, Cooch Behar :-

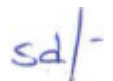
Sl. No.	Name of the Post	Gender Category for the Post	Age (as on date of advertisement)	Educational Qualification	Other preferred qualification	Consolidated pay per month	No of Vacancy
1.	Child Welfare Officer	Female	21 to 40 years	Graduate preferably in B.A in Social Work /Sociology/ /Social Sciences. Or LLB from recognised university.	Experience of at least 2 years of working with the Govt./ NGO/legal Matters preferably in the field of Women and Child Rights & protection issues. Weightage for work experience of candidate. Proficiency in Computer	23170/-	01 (reserved SC)
2.	Counsellor	Female	24 to 40 years	Graduate in Social Work. Sociology/Psychology/Public Health /Counselling from a recognised university. Or PG Diploma in Counselling and Communication	At least 1 years of working experience with the Govt./ NGO preferably in the field of Women and Child Development . Proficiency in Computer	23170/-	01 (reserved SC)
3.	Housemother	Female	21 yrs to 40 years	H.S or Equivalent	At least 3 experience in the field of Child Care Programme/institution.	14,564/-	03 01-EWS(EC), 01-ST, 01-UR(Ex- Service Man in Group D Post)
4	Helper cum Night Watchman	Female	18 yrs to 40 years	M.P or Equivalent (relaxed to class- VIII for home inmates only)	Experience in the relevant field.	12,000/-	01(reserved for SC)
5.	Cook	Female	18 yrs to 40 years	M.P or Equivalent (relaxed to class- VIII for home inmates only)	Experience in the relevant field.	12,000/-	02 (01-SC,01-UR)

(B) Post & Vacancy Details of Government run Specialised Adoption Agency (G-SAA), Cooch Behar :-

Sl. No	Name of the Post	Gender Category for the Post	Age (as on date of advertisement)	Educational Qualification (Minimum)	Experience (minimum)	Other preferred qualification	Job Description	Consolidated monthly Remuneration (Rs.)	No. of Vacancy/ Vacancy Category
1.	Nurse	Female	23 - 40 Yrs	Madhyamik or equivalent and Successfully completed the course titled General Duty Assistance (Course Code HSSQ5102) or Course Listed IN Home Health Aids (Course code Q5102) approved by Health Sector Skill Council with minimum 360 hours of duration . Candidate applying with the Diploma in Nursing or GNM (General Nursing and Midwifery Course) will be given preference.	At least 2 Yrs' experience in relevant field	Nil	a) Taking care of the inmates and to assist the doctor; b) Maintenance of Health Cards; c) Maintenance of Medicine Stocks and equipment; d) Maintain Medical and development file of the child; e) Any other works assigned as per Adoption Regulation -2017	12,000/-	01(One)- UR
2.	Ayah	Female	21- 50 Yrs	MP or Equivalent examination. For inmates of Govt. Homes, qualification is relaxed up to Class VIII.	Experience in the relevant field	Candidate from Govt. Home	a) Complete care of the inmates; b) Help the inmates in their activities; c) Look after the inmates when they are in need of extra care and attention; d) Any other works assigned as per Adoption Regulation -2017	12,000/-	02(ST -01 OBC-A - 01)

Information regarding recruitment of Contractual staff for Sahid Bandana Smriti Balika Abas and G-SAA in Cooch Behar.

1. Last Date for submission of Application is 04.01.2025 up to 5 .P.M
2. Applicant will have to submit online application (link is provided at District Official Website: <https://coochbehar.gov.in>), as per prescribed format along with requisite documents relating to highest educational qualification, age proof , experience certificate (if any), Caste Certificate, Residential Certificate, etc.
3. There will be age relaxation for SC/ST/OBC candidate as per Govt. Rules.
4. Admit Cards of eligible candidates will be issued through online. .
5. Date of Written Examination, Computer Test and interview will be communicated through Admit Card
6. For any clarification or information regarding this recruitment, candidates may contact District Social Welfare Section, Cooch Behar.


**Chairperson of the Selection Committee
&
Addl. District Magistrate (Dev).
Cooch Behar**